

Health and Wellbeing Board Commissioning Sub Committee Terms of Reference

The role of the Health and Wellbeing Board Commissioning Sub Committee is:

- (a) To provide advice and guidance to the Health and Wellbeing Board in relation to strategic priorities, joint commissioning and subsequent action plans and commissioned spend and strategic direction;
- (b) To performance manage the Health and Wellbeing Board commissioning plan and to agree changes to that plan based on monitoring and performance management considerations;
- (c) To take strategic funding decisions relating to the Better Care Fund and Domestic Violence pooled budgets, including Key Decisions and decisions relating to schemes funded through such mechanisms, as agreed in the Section 75 Agreement;
- (d) To provide strategic oversight of the Priority Family Health and Wellbeing Strategy priority including implications for integrated children and families commissioning and funding decisions relating to Priority Families' schemes.

The Health and Wellbeing Board Commissioning Sub-Committee will meet on a quarterly basis. Extraordinary meetings of the Health and Wellbeing Board Commissioning Sub-Committee may be called if a decision is required urgently.

The quorum for the meeting is 2 voting members, one of whom must represent the City Council and one of whom must represent the Clinical Commissioning Group.

The meeting will be chaired in rotation by the Strategic Director for Early Intervention and the Director of Primary Care and Service Integration. In the absence of both of these members, the Chair will pass to the voting member present from the body next due to chair the meeting.

The chair of the meeting will not have a casting vote. In the event that agreement cannot be reached on a decision to be taken by the sub-committee, the matter will be referred to a meeting of the sub-committee which will be convened within the next 10 working days for this purpose by the Acting Corporate Director of Resources.

Membership

Voting Members

- Portfolio Holder for Adults Commissioning and Health (City Council)
- Strategic Director of Early Intervention (City Council)
- Director of Primary Care and Service Integration (Clinical Commissioning Group)
- GP Lead (Clinical Commissioning Group)

The City Council and Clinical Commissioning Group have one vote each, shared between its voting members.

Non Voting Members

- Director of the Crime and Drugs Partnership
- Director of Public Health
- Assistant Director of Commissioning – Mental Health and Community Services (Clinical Commissioning Group)
- Assistant Strategic Director Commissioning, Policy and Insight (City Council)
- Director for Procurement & Children’s Commissioning (City Council)
- Healthwatch

Substitution for voting members is permissible provided that the Chair is notified of the substitution in advance of the meeting. .

Minutes of Sub –Committee Meetings

The Health and Wellbeing Board will be informed of the sub-committee’s decisions by the inclusion on its agenda of the minutes of the sub- committee’s meetings